Indivior PLC

Terms of Reference of the Nomination & Governance Committee
NOMINATION & GOVERNANCE COMMITTEE
TERMS OF REFERENCE

A: PURPOSE AND DELEGATED AUTHORITY

1. The objective of the Nomination & Governance Committee (the ‘Committee’) is to make recommendations to the Board of Directors (the ‘Board’) of Indivior PLC (the ‘Company’) on suitable candidates for appointment to the Board, its Committees and senior management positions, ensuring that the composition of the Board and its Committees are regularly reviewed and refreshed as appropriate. The Committee is responsible for the Company’s procedures for dealing with conflicts of interest and for making recommendations to authorize conflicts and any additional external appointments or implementing other measures in relation to such conflicts.

2. The Committee is also responsible for reviewing and overseeing the Group’s Corporate Compliance Program. The Committee shall work with management to ensure that the Board appoints a Chief Compliance Officer for the Group. The Chief Compliance Officer shall report directly to the Chief Executive Officer, with a dotted line report to the Committee.

3. The Board has delegated the authority set out in these terms of reference to the Committee. The Committee may sub-delegate any of its powers and authority as it thinks fit including instructing employees or creating sub-committees to review and report to it on specific issues.

4. The members of the Committee must, in fulfilling their responsibilities as set out hereunder, comply with their duty under section 172 of the Companies Act 2006 to act in the way they consider, in good faith, would be most likely to promote the success of the Company for the benefit of its members as a whole, whilst having regard to the interests of employees, stakeholders and other matters as required by section 172.

B: SCOPE

5. The primary focus of the Committee’s efforts shall be to make recommendations on:

5.1 The composition and performance of the Board and its Committees;

5.2 Appointments and re-elections to the Board and its Committees;

5.3 Succession plans for both the Board and senior management positions; and

5.4 Matters dealing with Corporate Compliance.

C: MEMBERSHIP

6. Members of the Committee shall be appointed by the Board. The Committee shall be made up of at least three members, each of whom shall satisfy the independence requirements of the UK Corporate Governance Code (the ‘Code’).

7. The Board shall appoint the Committee Chair who should be either an independent non-executive director or the Chair of the Board, if he or she satisfies the applicable independence requirements. In the absence of the Committee Chair and/or an appointed deputy, the remaining members present shall elect one of them to act as Committee Chair.

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1 For the purposes of these Terms of Reference and in accordance with the Code, the term ‘senior management’ shall include members of the Executive Committee and the Company Secretary.
their number to chair the meeting. The Chair of the Board shall not chair the Committee when it is dealing
with the matter of succession to the chairship.

8. Appointments to the Committee shall be for an initial period of three years, which may be extended for
two further periods of up to three years, provided that the member still meets the criteria for membership
of the Committee and for independence under the Code.

D: ADMINISTRATION

Quorum and Attendees

9. The quorum for the Committee shall be two Committee members both of whom must be non-executive
directors.

10. Only members of the Committee have the right to attend Committee meetings. Other individuals such as
the Chief Executive Officer, the Chief Legal Officer, the Chief Compliance Officer, the Chief Human
Resources Officer and external advisers may be invited to attend for all or part of any meeting, as and
when appropriate.

11. No less than quarterly, the Committee shall meet with the Chief Compliance Officer to review the Group’s
Corporate Compliance Program and at least part of that meeting should be conducted without executive
management present.

Secretary

12. The Company Secretary or his or her nominee shall act as secretary to the Committee and shall ensure that
the Committee receives information and papers in a timely manner to enable full and proper
consideration to be given to issues.

Meetings

13. The Committee shall meet no less than quarterly and otherwise as required.

E: REPORTING

14. The Committee shall regularly report to the Board on the matters discussed and the minutes shall be
circulated to other members of the Board except where a conflict of interest exists or where, in the opinion
of the Chair of the Committee, it would not be appropriate to do so.

15. The Committee shall report to the Board on its work in discharging its duties and responsibilities during
the year and the outcomes of its formal performance evaluation. The Committee will provide a summary
report on these matters and on the process used to make appointments, its approach to succession
planning and how these support developing a diverse pipeline for succession, and an explanation where
external advice and open advertising have not been used, for inclusion in the Annual Report. Any external
search agency used shall be identified, and any other connection it has with the Group shall be disclosed
in the Annual Report.

16. The Committee’s report to the shareholders shall include a statement of the Board’s policy on diversity
and inclusion, any measurable objectives that it has set for implementing the policy and linkage to Group
strategy, and progress on achieving the objectives. The Annual Report shall also include the gender
balance of those in senior management, being the executive committee or the first layer of management
below board level, including the Company Secretary and their direct reports.
17. Where a director has been authorized by the Board to accept a significant external appointment, the Committee shall explain the reasons for permitting such significant appointments in the Annual Report.

18. The Chair of the Committee should attend the Annual General Meeting (the “AGM”) to answer questions on the Committee’s activities.

F: RESOURCES

19. The Committee may obtain directly and at the Group’s expense any outside independent professional advice on matters within its terms of reference and it shall be responsible for the selection criteria, appointing, setting terms of reference for and compensation of such advisers.

G: TRAINING, REVIEW AND EVALUATION

20. The Committee shall be provided with appropriate and timely training, both in the form of an induction program for new members and on an on-going basis for all members.

21. To maintain maximum effectiveness, the Committee shall at least once a year undertake a review of its own performance, its membership and organization and these terms of reference and it shall make appropriate recommendations to the Board for approval.

H: DUTIES AND RESPONSIBILITIES

On behalf of and subject to Board approval, the Committee shall:

Governance and Compliance

22. Keep under review the Group’s compliance with the provisions of the Code, the requirements of the UK Listing Authority’s Listing, Prospectus and Disclosure Guidance and Transparency Rules and any other rules, as appropriate, regarding corporate governance, report its conclusions to the Board and make any necessary or desirable recommendations to the Board regarding any changes to the Group’s corporate governance practices.

23. Evaluate any conflicts of interest notified by the directors and recommend authorizations or other measures to the Board and annually evaluate the procedures for ensuring that the Board’s powers to manage and authorize conflicts are operated effectively.

24. Keep under review, and conduct an annual review of, the Group’s Corporate Compliance Program, to include review of compliance program standards and resourcing levels including the development and maintenance of internal systems and controls to carry out the Group’s policies and procedures relating to compliance matters. The Committee will report to the Board on its conclusions and make any necessary or desirable recommendations to the Board regarding its operation.

25. The Committee shall receive regular reports from the Chief Compliance Officer (on at least a quarterly basis) on corporate compliance matters, which must include:

25.1 information about confidential hotline reports submitted by members of the workforce or third parties relating to matters which could have a material impact on the Group. Matters relating to alleged financial impropriety or fraud will be reported to the Audit Committee;

25.2 a report on the status of the Group’s Corporate Compliance Program, including policy updates, training and monitoring activities to ensure adherence to applicable legal and regulatory standards and to the Code of Conduct where there may be a material impact on the Group;
25.3 a report on the major findings of internal investigations including management’s response, and on material inquiries received from regulators or governmental agencies;

25.4 an assessment of the effectiveness of the Group’s Corporate Compliance Program including whether the Program has sufficient resources;

25.5 any other matters deemed relevant by the Chief Compliance Officer;

25.6 meeting periodically with management to assess the Group’s Corporate Compliance Program, including but not limited to:

a. the Chief Compliance Officer’s direct access to senior management and the allocation of sufficient funding, resources and staff to enable the Chief Compliance Officer to fully perform his or her responsibilities;

b. the implementation of written compliance policies and procedures that guide the Group and the conduct of management and employees in day-to-day operations, as well as appropriate training for members of the Board and for management, employees and agents;

c. the establishment and maintenance of procedures for the receipt, retention, and response to complaints received regarding compliance matters, including procedures for the confidential, anonymous submission of complaints by employees concerning compliance and ethical issues;

d. the adequacy of systems and processes designed to assess, the Group’s compliance obligations and associated risks, to monitor and audit the Group’s systems, processes and transactions, and to promote and enforce standards through incentive and disciplinary action; and

25.7 any specific material compliance issues.

**Board composition and performance**

26. Regularly review the Board’s structure, size and composition (including the diversity of experience, expertise, gender, social and ethnic backgrounds, and cognitive and personal strengths) and make recommendations to the Board for any changes.

27. Review the process for monitoring and evaluating the performance and effectiveness of the Board and the Board Committees. The Committee shall also ensure that executive directors do not take on more than one non-executive directorship (including chairship) in a FTSE 100 company or any other significant appointment.

28. Review and make recommendations to the Board on any proposed appointment to an executive or non-executive director role or other office. The Committee shall prepare a job and time specification for the Chair’s role and shall ensure that the proposed Chair’s other commitments are disclosed to the Board before appointment and included in the Annual Report, with any subsequent changes reported as they arise and their impact explained in the Annual Report.
Board appointments

29. Evaluate the Board’s balance of skills, expertise, knowledge, experience and diversity and, in the light of this evaluation, prepare a description identifying the necessary and desired skills and experience for potential candidates. In identifying suitable candidates, the Committee shall:

29.1 Use open advertising and/or external advisers to facilitate the search; or shall explain and recommend to the full Board why that should not be the case;

29.2 Consider candidates from a wide variety of backgrounds; and

29.3 Consider candidates on merit and against objective criteria and with due regard to the benefits of diversity on the Board and taking particular care to ensure that candidates have adequate time available to devote to the position.

30. Lead the process for and recommend all proposed appointments to the Board and the Board Committees and the re-election of directors under the annual re-election provisions of the Code or the retirement by rotation provisions in the Company’s articles of association.

31. Confirm the terms of the formal letter of appointment for a new non-executive director, setting out clearly what is expected in terms of time commitment, committee service and involvement outside of Board meetings.

32. Make recommendations to the Board concerning any matters relating to the continuation in office of any director at any time including the suspension or termination of service of an executive director as an employee of the Group subject to the provisions of the law and their service contract.

33. Ensure that directors are required to seek prior approval of the Board before taking on any additional external appointments.

Succession planning

34. Review succession planning for the Board and senior management positions, conducting a continuous and proactive process of planning and assessment and overseeing the development of a diverse pipeline for succession, taking into account the challenges and opportunities facing the Company and its subsidiaries (the “Group”) and the skills and expertise needed on the Board in the future and make recommendations to the Board.

35. Monitor the leadership needs of the Group, both executive and non-executive, and succession planning for such needs, to ensure the continued ability of the Group to compete effectively in the marketplace.